



**SPEF**  
STILLWATER PUBLIC EDUCATION FOUNDATION

SPEF's Mission:  
*Building strong community connections and support for  
Stillwater Public Schools*

## Teacher Grant Funding Guidelines 2024-25

### Grant Cycles – Small Grants (up to \$750) and Large Grants (\$751-\$4,000)

Cycle 1: Tuesday, September 3 - Friday, October 25, 2024

Cycle 2: Tuesday, January 7 – Tuesday, February 18, 2025

### Application Information:

- Small grant requests are funded up to \$750
- Large grant requests are funded between \$751-\$4,000
- Both Small and Large grants requests are accepted during both application periods
- Applications are only accepted from Stillwater Public Schools employees. For an outside individual or group to receive consideration, it must be a collaborative project benefiting our district's students and co-authored and submitted by an SPS teacher, principal or administrator.
- Applicants may receive only one teacher grant award for their classroom per school year.
- Site principal review and approval is required for all grant applications prior to submission.
- Applications for both small and large grants must be submitted via the Google form hyperlinks below:

[Small Grants](#)

[Large Grants](#)

### What we are likely to fund:

- Innovative projects/materials/equipment that align with the district's overall curriculum and approach to learning, including instructional technology tools
- Creative ideas that engage students in the learning process
- Projects that encourage collaboration among multiple SPS sites, across multiple grades or subjects within a school site, among multiple classrooms within a department, etc.
- Professional development/staff development programming (*with matching district or site funds and approval*)
- Subscriptions for instructional materials (*with matching district or site funds and approval*)
- Technology detailing a clear & specific instructional plan/purpose (*with district IT approval*)

*\*If any District Approval or Matching Funds are required for your grant, the proposal must be reviewed & approved PRIOR to application submission. You will be asked to check "Yes" confirming approval and could be asked to provide documentation at a later date. If documentation cannot be provided upon request, the proposal will not be considered or funded. If any SPEF funds have already been disbursed and documentation of review & approval prior to submission cannot be provided, the grant writer will reimburse SPEF for any and all expenses related to their grant.*

**What we are unlikely to fund:**

- Large scale equipment and furnishings (e.g., playground equipment, classroom furnishings, etc.)
- Desktop/laptop computers, printers and other standard office equipment
- Financial compensation
- Student field trips
- Requests solely from individuals / groups outside of SPS
- General operating fund requests

**For questions, please contact:**

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Becky Szlichta, Chair – SPEF Allocations Committee, [bszl@hotmail.com](mailto:bszl@hotmail.com)